

Simplify your business and cut costs in half

Imagefast **on-demand** is a fully hosted service that automates everyday cumbersome business processes such as Expenses, Procurement and Human Resources. Removing costs and simplifying processes.

Easy to use and simple to set up, Imagefast **on-demand** removes the necessity for IT personnel, hardware, maintenance costs or upgrades. With Imagefast **on-demand** there is no capital spend and no IT costs. Just a simple fixed monthly fee and no hassle.

Imagefast **on-demand** is built on SoftCo's proven R8 platform, which is installed in some of the world's largest organisations delivering proven, scalable, compliant access to billions of paper and electronic documents for thousands of users.

Imagefast on-demand incorporates a number of ready to go Software-as-a-Service (SaaS) applications, as well as the option to build your own tailored solution to meet your specific needs.

How it Works

Data Centres

All data is hosted in world-class data centres, providing Security, Redundancy and Connectivity



All documents are captured on-site by the customer or by Imagefast



Customer A
HR manager reviewing C.V.



Customer B
Finance manager approving purchases



Customer C
Employee completing expense reports

Users have secure web access to documents and the Imagefast **on-demand** business solutions

Business Solutions

- | | | | |
|-------------------------|------------------|-------------------|-----------------|
| Accounts Payable | Online Safe | Proof of Delivery | Expense Manager |
| Electronic Requisitions | Document Manager | Human Resources | Build Your Own |

“ The annual cost to own and manage software applications can be up to four times the cost of the initial purchase. As a result, companies end up spending more than 75% of their total IT budget just on maintaining and running existing systems and software infrastructure. ”

Gartner Research

For further information about Imagefast on-demand:

email: sales@imagefastondemand.co.uk

web: www.imagefastondemand.co.uk tel: 0207 614 3358

Powered by





On receipt of supplier invoices, traditional paper-based processes are time-consuming and labour-intensive, making them more prone to error and delay. Bottlenecks in the system can lead to lost invoices, late payment penalties and a flood of supplier queries.

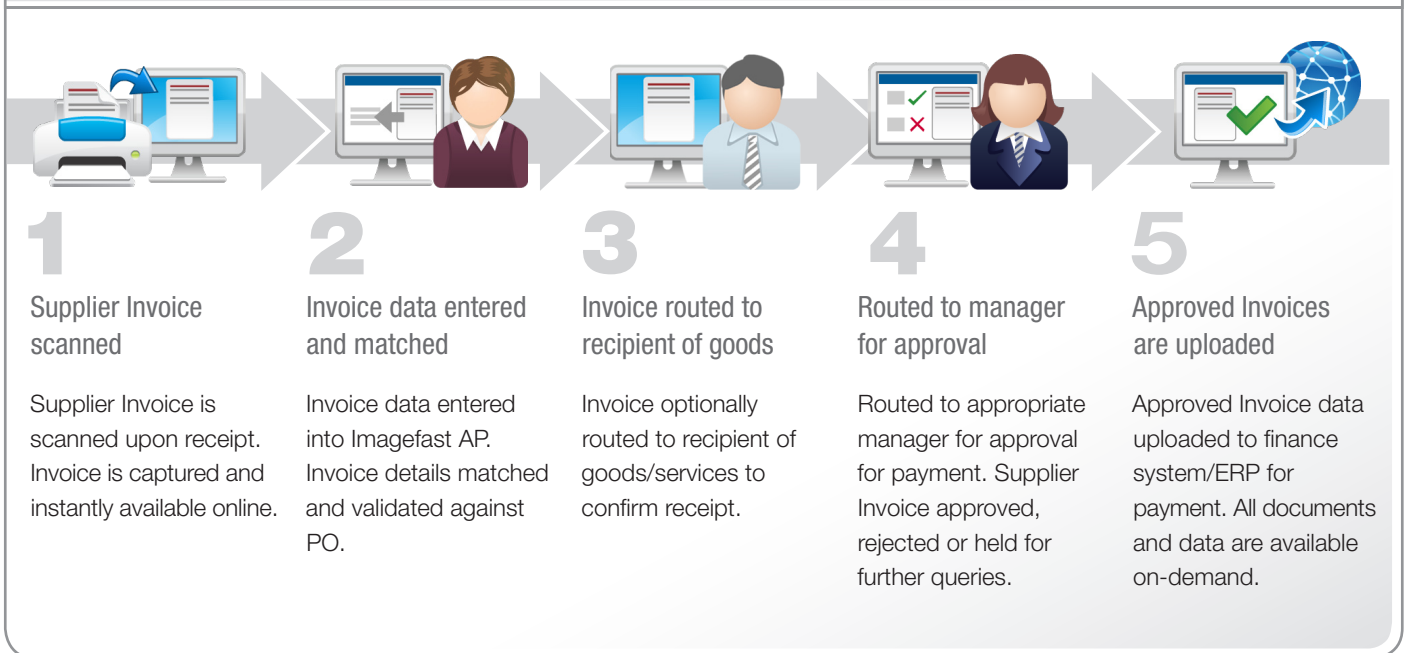
With Imagefast AP, documents are scanned upon receipt and entered into an automated workflow for approval. Invoices are dispatched to the appropriate business units where authorised personnel receive alerts that prompt them to sign off the document in a timely manner.

Imagefast AP is streamlined to dramatically reduce invoice processing times, while providing real-time visibility of where each invoice is in the payment cycle.

Key Benefits

- **Cut processing costs**
- **Reduce supplier queries**
- **Increase management control and visibility**

Accounts Payable Process



Key Features

- automatic management of workloads via user work queues
- measurable reduction in the cost of invoice processing
- alerts triggered by pre-set rules around specified times/dates
- invoice capture and coding including VAT, currencies, general ledger codes
- rapid invoice routing, whether approved, rejected or on hold
- reports on invoices paid/outstanding, generated on a scheduled or on-demand basis
- total control and transparency over approval process
- integration with existing Enterprise Resource Planning software
- performs two and three-way matching of orders, proof of delivery and invoices

“ *Approvers say that they spend less time approving invoices now and more time engaged in value-added activity.* ”
Argos