

Simplify your business and cut costs in half

Imagefast **on-demand** is a fully hosted service that automates everyday cumbersome business processes such as Expenses, Procurement and Human Resources. Removing costs and simplifying processes.

Easy to use and simple to set up, Imagefast **on-demand** removes the necessity for IT personnel, hardware, maintenance costs or upgrades. With Imagefast **on-demand** there is no capital spend and no IT costs. Just a simple fixed monthly fee and no hassle.

Imagefast **on-demand** is built on SoftCo's proven R8 platform, which is installed in some of the world's largest organisations delivering proven, scalable, compliant access to billions of paper and electronic documents for thousands of users.

Imagefast on-demand incorporates a number of ready to go Software-as-a-Service (SaaS) applications, as well as the option to build your own tailored solution to meet your specific needs.

How it Works

Data Centres

All data is hosted in world-class data centres, providing Security, Redundancy and Connectivity



All documents are captured on-site by the customer or by Imagefast



Customer A
HR manager reviewing C.V.



Customer B
Finance manager approving purchases



Customer C
Employee completing expense reports



Users have secure web access to documents and the Imagefast **on-demand** business solutions

Business Solutions

- | | | | |
|-------------------------|------------------|-------------------|-----------------|
| Accounts Payable | Online Safe | Proof of Delivery | Expense Manager |
| Electronic Requisitions | Document Manager | Human Resources | Build Your Own |

“ The annual cost to own and manage software applications can be up to four times the cost of the initial purchase. As a result, companies end up spending more than 75% of their total IT budget just on maintaining and running existing systems and software infrastructure. ”

Gartner Research

For further information about Imagefast on-demand:

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Most organisations struggle with manual procurement processes that are bogged down in paperwork. Form-based procedures are more prone to error and delay, while lack of visibility exposes the organisation to inappropriate spends and wasted money.

With Imagefast eReq, purchasing is streamlined and automated. The process draws on centrally stored information about suppliers, with drop-down lists of approved vendors/items. Step-by-step workflow ensures requisitions are only approved by authorised people in a timely manner, avoiding unapproved purchases and ensuring the best price is achieved.

End-to-end visibility on company expenditure makes it possible to identify areas of inefficiency and surplus spending, improving an organisation's cost management capability.

Key Benefits

- Full traceability and control of all procurement
- Ensure competitive supplier pricing
- Reduce company spend
- Simplify purchasing procedures

Electronic Requisitions Process



Key Features

- cost centre allocations, budget monitoring and spend visibility
- accelerates the approval process for purchase order creation
- includes multiple currencies for international requisitions
- more efficient supplier management including the ability to centrally update supplier information
- requisitions are quickly routed to relevant users for approval
- full-purchase approval control with roles and permissions management
- time spent per purchase order is significantly reduced
- easy to maintain catalogues, pricing information and currencies

“ *Imagefast on-demand has a vast amount of best practice knowledge, not only on how to streamline business processes, but also about internal controls and procedures* ”

St. Clare's Hospital

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