

Simplify your business and cut costs in half

Imagefast **on-demand** is a fully hosted service that automates everyday cumbersome business processes such as Expenses, Procurement and Human Resources. Removing costs and simplifying processes.

Easy to use and simple to set up, Imagefast **on-demand** removes the necessity for IT personnel, hardware, maintenance costs or upgrades. With Imagefast **on-demand** there is no capital spend and no IT costs. Just a simple fixed monthly fee and no hassle.

Imagefast **on-demand** is built on SoftCo's proven R8 platform, which is installed in some of the world's largest organisations delivering proven, scalable, compliant access to billions of paper and electronic documents for thousands of users.

Imagefast on-demand incorporates a number of ready to go Software-as-a-Service (SaaS) applications, as well as the option to build your own tailored solution to meet your specific needs.

How it Works

Data Centres

All data is hosted in world-class data centres, providing Security, Redundancy and Connectivity



All documents are captured on-site by the customer or by Imagefast



Customer A
HR manager reviewing C.V.



Customer B
Finance manager approving purchases



Customer C
Employee completing expense reports

Business Solutions

- | | | | |
|-------------------------|------------------|-------------------|-----------------|
| Accounts Payable | Online Safe | Proof of Delivery | Expense Manager |
| Electronic Requisitions | Document Manager | Human Resources | Build Your Own |

Users have secure web access to documents and the Imagefast **on-demand** business solutions

“ The annual cost to own and manage software applications can be up to four times the cost of the initial purchase. As a result, companies end up spending more than 75% of their total IT budget just on maintaining and running existing systems and software infrastructure. ”

Gartner Research

For further information about Imagefast on-demand:

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Powered by





Businesses that need a signed delivery docket to receive payment for an invoice always run the risk of costly delays and mistakes. Every time an employee has to follow a paper trail and track down a document, it impacts on productivity and cash flow.

To take people and paperwork out of the process, Imagefast PoD streamlines the procedure and improves visibility. Dockets are scanned into a central database and automatically linked to the corresponding invoice.

In a customer dispute, queried documents can be instantly retrieved from the repository, viewed and emailed to the

customer. Companies with branch offices can share the documents electronically rather than rely on the post. The outcome is smoother transactions, better customer service and faster invoice turnaround times.

Key Benefits

- Reduce debtor days & increase cash flow
- Cut document storage and administration costs
- Improve customer service

Proof of Delivery Process



Key Features

- real-time access to all associated documents (Purchase Order, PoD, Invoice) using powerful search criteria
- reconcile daily delivery schedule – Missing Docket Report
- automatic document indexing available
- electronically store signed PoD's for instant retrieval and tracking
- reduction in time spent searching for missing documents
- add internal comments to documents and increase process efficiency
- print, fax or email any documents from the desktop
- streamlined end-to-end process providing improved operational efficiencies

“ *The Imagefast on-demand system has revolutionised how AR staff go about meeting their customers' proof-of-delivery requirements.* ”

Heitons